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### Implementation Process Description for the Annapolis FY20 BRIC HMP Application

The City of Annapolis adheres to Federal Emergency Management Agency Guidance in creating and updating hazard mitigation plans. The steps are as follows:

- 1) Organize the Planning Process and Resources
  - a. Build a Hazard Mitigation Planning Committee to include community stakeholders, local and state agencies, and other interested organizations.
  - b. Review relevant planning documents.
  - c. Incorporate regional planning efforts and documentation of coordination with adjacent jurisdictions.
  - d. Develop public outreach website using ESRI ArcGIS StoryMap format.
  - e. Develop, host, and manage public online survey.
  - f. Develop social media content throughout the planning process.
  
- 2) Assess Risks
  - a. Review and update previous Hazard Identification & Risk Assessment with Planning Committee.
  - b. Update hazard event data.
  - c. Add pandemic and emerging infectious disease as a stand-alone “new” plan chapter.
  - d. Update Vulnerability Assessment and Analysis and provide vulnerability analysis text for each identified hazard. Each hazard identified includes a vulnerability assessment comprised of discussion, data utilization, method, assessment results, and analysis. The discussion of resiliency will be expanded and incorporated.
  - e. Add new development trends related to hazard mitigation planning and current capabilities.
  - f. Add a new capabilities assessment that highlights current capabilities and any identified gaps.
  
- 3) Develop a Mitigation Strategy
  - a. Review previous mitigation strategies including Potential Project Listing. Add a Mitigation Status Report to the Plan.
  - b. Update Mitigation Strategies to include goals, objectives and prioritized Potential Project Listing.
  - c. Work with participants throughout the planning process to identify new actions that are specific and robust.

- 4) Adopt and Implement the Plan
  - a. Achieve adoption of the plan by the Annapolis City Council.
  - b. Pursue and secure funding for mitigation strategies.
  - c. Integrate implementation with the City's existing Hazard Mitigation Working Group, which coordinates mitigation efforts across the City of Annapolis using expertise from multiple disciplines and links planning efforts to funding opportunities.
  - d. Regularly evaluate progress and seek advancement of mitigation projects and strategies.