Pocomoke City		
Direct/In-Kind Contribution SFY 2020 CDBG Application - CIP		
Description	Direct or In-Kind	Amount
Business Cell Phone	In-Kind	$720.00
Office Land -Line	In-Kind	$900.00
Computer (Including Software and Maintenance)	In-Kind	$1,200.00
Office Supplies/Postage	In-Kind	$2,500.00
Office Space ($300 Per Month)	In-Kind	$3,600.00
Salary (10% of Grant & Public Administration Coordinator Work Load). Downtown Event Coordinator will also assist with managing the grant.	Direct	$4,850.00
		$13,770.00

In-Kind Contributions consist of goods, services, and transactions not involving money. In-Kind Contributions are necessary to keep into consideration for this particular grant due to the need for management of the grant if awarded. To assure reports are submitted on time, to assure the application process is uniform and standard for each applicant, and to assure the supplies needed for the applications to be printed and distributed are available. Office space and the ability to utilize telephone and internet services are also important to the success of managing this grant. All which will be supplied through Pocomoke City.