Maryland Department of Natural Resources
Program Open Space Grant

Development & Capital Renewal Application and Project Agreement

POS PROJECT # 7220-21-400
(DNR Use Only)

1. PROJECT INFORMATION: Please fill out all sections of the form completely unless otherwise indicated.

PARK NAME Kirkwood Park

PROJECT NAME Kirkwood Park ~~Engineering, Excavation and~~ Drainage Improvements

2. PROJECT LOCATION: Please identify all applicable parcels.

Street Address: 0 Creek Road

City/Town Hancock County Washington Zip Code 21750

County Tax Map 0017 Grid 0002 Parcel 0044 Lot

Tax Account ID (From SDAT) ~~025257~~ 05-025400 Legislative District 1C

3. PROJECT DETAILS:

a. Type of project: Development X Capital Renewal ____

b. Is this project located in a Priority Funding Area (PFA)? Yes X No ____

If this project is not in a PFA, does it serve population from more than one PFA? Yes ____ No ____

c. Is this project constructing an indoor facility? Yes ____ No X

Is the indoor facility 7,500 square feet or greater? Yes ____ No ____

If this is an indoor facility and the facility is 7,500 square feet or greater, please acknowledge the following:

The facility will meet the equivalent of LEED Green Building Rating System Silver rating. ____ Initial Here

The facility will incorporate the nonstructural site design practices in the Maryland Stormwater Design Manual in COMAR 26.17.02. ____ Initial Here

d. Please describe the public access that will be available on the property and note any restrictions or limitations, both prior and subsequent to park development:

Kirkwood Park is a public park in the Town of Hancock. There are no restrictions or limitations except the use of alcoholic beverages. The park is open and available to all area residents and is commonly used as a public sports arena for local teams, public outdoor movies and other public recreational events.

4. PROJECT DESCRIPTION: Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Please explain the proposed project and be specific. Why is it being done and how does it relate to local recreation needs? Is it a new development, does it build upon an existing facility, or is it a capital renewal project? Provide all of the information that you feel is necessary to explain and justify the project. Attach a separate sheet, if necessary.

This project is for the permitting, engineering and design to facilitate the grading, excavation and drainage for Kirkwood Park in the Town of Hancock. This park has numerous driveways, parking areas, baseball fields, a outdoor recreation area, concession stand and numerous other features. These features were constructed and installed piece-meal over several years and at the time a comprehensive and overall park-wide drainage plan was not put in place. This project is to correct that oversight. On numerous occasions throughout the year, Kirkwood Park is inundated with water due to rain. This rainwater collects in low-lying areas because there is no drainage. This collected water then attracts mosquitos and other vectors that render the park unwelcoming to the public. This project will be to fund the engineering and design for the grading and excavation. Additional funds will be requested in future requests for implementation as it becomes available.

5. PROJECT PERIOD: From: 10/22/2020 Date of Letter of Acknowledgement or Letter of Concurrence (DNR Use Only)

To: 31 March 2022 Estimated Date of Completion (Must be filled in by Applicant)

Please provide a provide a proposed development schedule:

Design Start Date (if applicable) 1 November 2020 Design End Date 1 May 2021

Construction Start Date Construction End Date

6. ITEMIZED DETAILED COST ESTIMATE: Round to the nearest dollar.

ITEM NO.	ITEM DESCRIPTION	ESTIMATED COST
1	Design, Engineering and permitting of excavation and drainage plan	$70,000.00
2	Filing and obtaining necessary permits for the park's septic system	$10,000.00
3	Project implementation / excavation and construction	$90,000
	TOTAL DEVELOPMENT COSTS:	$170,000.00

7. PROJECT FUNDING:

Initial request authorized by the county: $70,000

POS FUNDS REQUESTED:	$	**$153,000**	**90 %**	
PRIOR POS FUNDS APPROVED:	$		%	
LOCAL FUNDS:	$	$17,000	10 %	$10,000
OTHER FUNDS:	$		%	(Specify Source/Type)
TOTAL PROJECT COST:	$	**$170,000**	**100 %**	

8. APPLICANT INFORMATION: Note that the Applicant is also the County or Municipality that will be receiving the funding at reimbursement.

APPLICANT Town of Hancock APPLICANT'S FEDERAL ID # 52-6000795

9. LOCAL PROJECT COORDINATOR:

Joseph Gilbert (Print Name) Town Manager (Title) (Department) Town of Hancock (Organization)

126 West High Street (Mailing Address) Hancock (City) MD (State) 21750 (Zip)

301-678-5622 (Phone Number) 301-331-7096 (Mobile Number) hancocktownmanager@gmail.com (Email Address)

10. LOCAL GOVERNMENT AUTHORIZATION:

As the authorized representative of this Political Subdivision, I have read the terms of the "Project Agreement and General Conditions" of the Local Program Open Space (POS) Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, all applicable Local, State and Federal statutes and regulations, and with the attachments included herewith and made a part thereof.

(Signature) Joseph Gilbert (Print Name) Town Manager Town of Hancock (Title/Organization) 10/20/2020 (Date)

PROGRAM ADMINISTRATIVE REVIEW: (DNR Use Only)

ON-SITE INSPECTION: DATE _____ BY _____

DEPARTMENT OF NATURAL RESOURCES – PROGRAM OPEN SPACE APPROVAL:

(Signature)	(BPW Approval Date)	(BPW Agenda Item Number)

Town of Hancock
Kirkwood Park Drainage &
Excavation Plan
Program Open Space Application
1 January 2020
Kirkwood Park
0 Creek Road
Hancock, MD 21750
Kirkwood Park
Little Tonoloway Creek
Creek Rd
National Fwy
Douglas Chevrolet
Hancock Antique Mall & Indoor Flea Market
The Church of Jesus Christ of Latter...
Murphy Daniel A DVM
Hancock Little League Softball Park
United States Postal Service
North End Liquors
Super 8 by Wyndham Hancock MD
Widmyer Park
Pizza Hut
Save A Lot
Sheetz #43
Subway
Weaver's Restaurant & Bakery
Buddylou's Eats Drinks & Antiques
Hardee's
Little Tonoloway Day Use Recreation Area
Potomac River Grill
St Peters Catholic Church
Hancock War Memorial Library
Hancock Elementary School
Home Center Inc
Church of the Nazarene
Hancock Middle Senior High School
Western Pike
W Main St
N Pennsylvania Ave
Mr. Hardware
Potomac River
MARYLAND

Key

- Directional Flow of Runoff / Drainage
- Likely New Culvert Location
- Likely New Stormwater Collection Drain
- Fill to improve and Change Slope For Runoff
- Addition of new concessions stand

Project Goals

- Improve overall drainage in Kirkwood Park to eliminate standing water that becomes breeding ground for vectors
- Make Kirkwood Park more attractive to Town residents & visitors to include sport teams
- Reduce mosquito infestation
- Improve environment for Town events
- Direct all runoff to Tonoloway Creek
- Replace old and rusted metal guardrails along park entrance to wooden guardrails in conjunction with culvert emplacement

Kirkwood Park

Kirkwood Park is routinely unusable due to poor drainage throughout the park. Grading and drainage improvements will direct runoff to Little Tonoloway Creek.

All design, engineering and work will be done in cooperation with and approval from the MD Department of Natural Resources.

Town of Hancock
126 West High Street
Hancock, Maryland 21750

Margaret Lashar
Administrator, Program Open Space
Land Acquisition and Planning
Maryland Department of Natural Resources
580 Taylor Ave., E-4
Annapolis, Maryland 21401

10/22/2020

Re: Town of Hancock Kirkwood Park Excavation and Drainage Project

Dear Ms. Lashar:

The Town of Hancock is submitting its application for the engineering and design for the excavation and drainage for Kirkwood Park, Creek Road, Hancock, MD 21750.

The Hancock Planning Commission is fully in support of this project. This project will advance the overall goal of the Planning Commission to improve the outdoor recreational opportunities and enhance these opportunities for out Town's residents and visitors.

The Town of Hancock's Parks and Recreation Commission has worked tirelessly to improve and enlarge outdoor recreation in Kirkwood Park. Some of these efforts include outdoor drive-in movies, expanding our youth sports programs and creating an outdoor venue for all types of events for our Town's residents.

This proposed project, the engineering and design for the excavation and drainage of Kirkwood Park will enhance the overall outdoor environment of the largest outdoor recreation facility in the Town. The Planning Commission recognizes that this engineering and design project is only the first step, but an indispensable first step. With future funding, development and construction work of this project will be completed within two years.

Again, the Town of Hancock Planning Commission fully endorses and supports this project.
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Thank you,

John V. Cohill

John Cohill
Chair
Town of Hancock Planning Commission