# Maryland Department of Natural Resources
# Program Open Space Grant

## Development & Capital Renewal Application and Project Agreement

**POS PROJECT #** 7219-21-399
(DNR Use Only)

**1. PROJECT INFORMATION:** Please fill out all sections of the form completely unless otherwise indicated.

PARK NAME WMRT, C&O Canal, Plaza and Parking Lot

PROJECT NAME ~~Town of Hancock Tourist and Historic District Outdoor Revitalization~~ – Western MD Rail Trail Plaza and Parking Improvement

**2. PROJECT LOCATION:** Please identify all applicable parcels.

Street Address: 0 Canal Street

City/Town Hancock County Washington Zip Code 21750

County Tax Map 0502 Grid 0019 Parcel 0570 Lot 4

Tax Account ID (From SDAT) 05-025265 Legislative District 1C

**3. PROJECT DETAILS:**

a. Type of project: Development ____ Capital Renewal X

b. Is this project located in a Priority Funding Area (PFA)? Yes X No ____

If this project is not in a PFA, does it serve population from more than one PFA? Yes ____ No ____

c. Is this project constructing an indoor facility? Yes ____ No X

Is the indoor facility 7,500 square feet or greater? Yes ____ No ____

If this is an indoor facility and the facility is 7,500 square feet or greater, please acknowledge the following:

The facility will meet the equivalent of LEED Green Building Rating System Silver rating. ____ Initial Here

The facility will incorporate the nonstructural site design practices in the Maryland Stormwater Design Manual in COMAR 26.17.02. ____ Initial Here

d. Please describe the public access that will be available on the property and note any restrictions or limitations, both prior and subsequent to park development:

This municipal lot is in the center of the Town's historic and tourist district. It is open to all Town residents, visitors and tourists. There are no restrictions or limitations. The area has unrestricted public access both now and after development. This project is both an outdoor recreation and economic development project.

**4. PROJECT DESCRIPTION:** Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Please explain the proposed project and be specific. Why is it being done and how does it relate to local recreation needs? Is it a new development, does it build upon an existing facility, or is it a capital renewal project? Provide all of the information that you feel is necessary to explain and justify the project. Attach a separate sheet, if necessary.

This project is to revitalize the Town of Hancock's downtown historic district adjacent to the Western Maryland Rail Trail, the Towpath Trail, the C&O Canal and the Town's boat ramp park. Currently, this entire area is in a state of disrepair and dilapidation. This project will resurface the old pavement in the lot, replace the old and falling down wooden guardrails surrounding the area, construct and install concrete planters on the west side of the area, install a public pavilion in the center of the area and provide power and water to the pavilion. This public outdoor space is the gathering place for groups of tourists and residents who are traveling on and using the Western Maryland Rail Trail through Hancock. Groups of more than 100 bicyclists gather here throughout the season and the space is not at all accommodating and does not encourage visitors to Hancock. This area is to become the center of the Town's canal and trail events in the future. For example, the Barge Bash, an annual Town event, will occur here. Currently, the facilities are not available for the Town to adequately host these events due to the disrepair and degradation present. With the new pavilion, planters, guardrails and resurfacing this will fix that situation.

**5. PROJECT PERIOD:** From: 10/22/2020 Date of Letter of Acknowledgement or Letter of Concurrence (DNR Use Only)

To: 31 March 2021 Estimated Date of Completion (Must be filled in by Applicant)

Please provide a provide a proposed development schedule:

Design Start Date (if applicable) _____ Design End Date _____

Construction Start Date 15 November 2020 Construction End Date 31 March 2021

**6. ITEMIZED DETAILED COST ESTIMATE:** Round to the nearest dollar.

| ITEM NO. | ITEM DESCRIPTION | ESTIMATED COST |
|---|---|---|
| 1 | Removal and replacement of wooden guardrail | $35,000 |
| 2 | Repaving and striping of parking lot | $44,000 |
| 3 | Construction of concrete planters | $12,000 |
| 4 | Installation of concrete pads | $18,000 |
| 5 | Installation of new Town pavilion | $5000 |
| 6 | Engineering and Design (10% of project cost) | $11,400 |
| | | |
| | | |
| | **TOTAL DEVELOPMENT COSTS:** | $125,400 |

**7. PROJECT FUNDING:**

| | | | | |
|---|---|---|---|---|
| **POS FUNDS REQUESTED:** | **$** | **$100,000** | **80 %** | |
| PRIOR POS FUNDS APPROVED: | $ | | % | |
| LOCAL FUNDS: | $ | $25,400 | 20 % | |
| OTHER FUNDS: | $ | | % | (Specify Source/Type) |
| **TOTAL PROJECT COST:** | **$** | **$125,400** | **100 %** | |

**8. APPLICANT INFORMATION:** Note that the Applicant is also the County or Municipality that will be receiving the funding at reimbursement.

APPLICANT Town of Hancock APPLICANT'S FEDERAL ID # 52-6000795

**9. LOCAL PROJECT COORDINATOR:**

Joseph Gilbert (Print Name) Town Manager (Title) (Department) Town of Hancock (Organization)

126 West High Street (Mailing Address) Hancock (City) MD (State) 21750 (Zip)

301-678-5622 (Phone Number) 301-331-7096 (Mobile Number) hancocktownmanager@gmail.com (Email Address)

**10. LOCAL GOVERNMENT AUTHORIZATION:**

As the authorized representative of this Political Subdivision, I have read the terms of the "Project Agreement and General Conditions" of the Local Program Open Space (POS) Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, all applicable Local, State and Federal statutes and regulations, and with the attachments included herewith and made a part thereof.

(Signature) Joseph Gilbert (Print Name) Town Manager/Town of Hancock (Title/Organization) 10/21/2020 (Date)

| **PROGRAM ADMINISTRATIVE REVIEW:** (DNR Use Only) | | |
|---|---|---|
| ON-SITE INSPECTION: DATE _____ BY _____ | | |
| DEPARTMENT OF NATURAL RESOURCES – PROGRAM OPEN SPACE APPROVAL: | | |
| (Signature) | (BPW Approval Date) | (BPW Agenda Item Number) |

# Washington County

# Maryland

## #7
## TOURIST AND HISTORIC DISTRICT OUTDOOR REVITILIZATION

### Legend

- Trails
- County Boundary
- Roads
- Program Open Space
- Parks
- Parcels
- Municipal Boundaries

**1 inch = 100 feet**

N

**Data Sources:**

Washington County Department of Planning and Zoning

**Prepared By:**

Washington County Department of Planning and Zoning
Geographic Information Systems

DISCLAIMER: The parcel lines shown on this map are derived from a variety of sources which have their own accuracy standards. The parcel lines are approximate and for informational purposes ONLY. They are not guaranteed by Washington County Maryland or the Maryland Department of Assessments and Taxations to be free of errors including errors of omission, commission, positional accuracy or any attributes associated with real property. They shall not be copied, reproduced or scaled in any way without the express prior written approval of Washington County Maryland Planning and Zoning Department. This data DOES NOT replace an accurate survey by a licensed professional and information shall be verified using the relevant deeds, plats and other recorded legal documents by the user.

**Document Path:** S:\Admin\Parks\POS\ProgramOpenSpace_Detail.mxd **Fiscal Year:** 2021

Hancock Program Open Space Project Western Maryland Rail Trail
Install Concrete Flower Beds / Planters
Install Historic Rail Signal
Resurface Parking Lot With Striping
Replace Wooden Guardrails
Emplace Pavilion & Picnic Tables For Trail Users
Douglas Chevrolet Body Shop
Hancock Town Tavern
Supreme Council Pf The House Of Jacob
Riverside Bed and Breakfast
Taney St S
Williams St
Canal St
Chesapeake and Ohio Canal
Little Tonoloway Day Use Recreation Area

**Town of Hancock**
**126 West High Street**
**Hancock, Maryland 21750**

Margaret Lashar
Administrator, Program Open Space
Land Acquisition and Planning
Maryland Department of Natural Resources
580 Taylor Ave., E-4
Annapolis, Maryland 21401

10/22/2020

Re: Town of Hancock Western Maryland Rail Trail Plaza and Parking

Dear Ms. Lashar:

The Town of Hancock is submitting its application for the improvements along the Western Maryland Rail Trail in the municipal parking lot and plaza adjacent to Williams Street, Hancock, MD 21750.

The Hancock Planning Commission is fully in support of this project. This project will advance the overall goal of the Planning Commission to improve the outdoor recreational opportunities and enhance these opportunities for out Town's residents and visitors. This project will also make this historic area of the Town of Hancock more attractive to tourists and support the Planning Commission's goal of economic development in the Town and across Western Maryland.

The Town of Hancock's Parks and Recreation Commission has worked tirelessly to improve and enlarge outdoor recreation across the Town and in particular revitalize and rehabilitate our downtown historic district. This project will greatly advance these efforts.

This proposed project, the rehabilitation of the Town's municipal parking lot, erecting a pavilion for users of the Trails and the installation of the historic rail signal will all work to attract visitors and tourists to the Town and will help spur the revitalization of our entire downtown while enhancing the outdoor recreational experiences for everyone.

Again, the Town of Hancock Planning Commission fully endorses and supports this project.

Thank you,

John V. Cohill

John Cohill
Chair
Town of Hancock Planning Commission