COVID-19 Emergency Assistance Fund - FINAL FUNDING

Deadline : October 18 2020 at 11:59 PM EDT (Midnight) - CLOSED

Applicant Information

Name:	Susanna Henderson
Email:	srhenderson@hagerstowncc.edu
App ID:	02908936
Cycle:	None
Last Modified:	Oct 16 2020 12:52 EDT by srhenderson@hagerstowncc.edu
App Submitted:	Oct 16 2020 12:52 EDT by srhenderson@hagerstowncc.edu
App Created:	Oct 12 2020 11:07 EDT by srhenderson@hagerstowncc.edu
Last IP Address:	34.98.67.249

COVID-19 Emergency Assistance

Organization Information

Name of Organization	Hagerstown Community College Foundation, Inc.
Street Address or PO Box	11140 Robinwood Drive
City, State and Zip	Hagerstown
Executive Director	Dr. Ashley Whaley
Current Board President	Mr. William Fritts, II, CPA,
Contact Person for this Grant Application	Susanna Henderson
Phone Number:	12405002557
Email Address	srhenderson@hagerstowncc.edu
Website Address	www.https://www.hagerstowncc.edu/

Project Information

Project Information

Name or Title of the Project for which you are seeking funding:	Student Emergency Assistance Fund (SEAF)
Amount Requested:	5000
COVID-19 Need Response: Please indicate which of the following issues the applicant is facing due to COVID-19. Select all that apply.	Decrease in available staff or volunteers~Increases in community needs and demand for services~Loss of revenue to fundraising event cancellation~Lost revenue due to decline in individual giving

Project Purpose:
Please provide a clear, concise description of your proposed project in one sentence.

The Hagerstown Community College Foundation's Student Emergency Assistance Fund (SEAF) provides a one-time financial stipend for HCC students who find themselves facing homelessness, illness, unemployment, or who might otherwise be unable to continue their education, due to COVID-19 related circumstances.

Impact Statement:
Please describe how your organization is currently being impacted by COVID-19.

The Hagerstown Community College Foundation assists the college in its mission of being a comprehensive open door educational institution through the provision of student scholarships in support of educational attainment. Midway through month seven of Covid-19, many students are continuing to report severe disruption including challenges paying for housing, childcare and basic food needs. There is also a growing concern about student mental and physical health. All extra-curricular activities and fundraising events remain cancelled, costing the Foundation and the Alumni Association an estimated $150, 000 - $175,000 for 2020, the majority of which would have provided scholarships and emergency funds for students in need. The Covid-19 response forced some hard decisions at HCC - our Children's Learning Center closed permanently on June 30, 2020 and all student campus jobs were frozen as the campus locked down. A not insignificant amount of staff were furloughed for a minimum of 8 weeks over the summer, and student enrollment has decreased. While Summer 2020 enrollment figures were slightly lower than 2019, Fall 2020 enrollment figures were 7.1% below Fall 2019 - a telling sign of economic hardship in the community.

Use of Funds:
Please describe how this emergency grant will be used to support your organization.

In the wake of the Covid-19 pandemic, HCC campus transitioned to remote operations mid-March 2020, unexpectedly cutting students off from much needed ancillary services, including student jobs, food, affordable child care and internet access. In response, the HCC Foundation established the Student Emergency Assistance Fund (SEAF), a cross-campus collaboration between Student Affairs, Financial Aid, the Behavioral Intervention Team (BIT/Care), and the HCC Foundation, in an effort to raise $25,000 to provide supplemental tuition aid with direct financial relief to students who incurred unanticipated expenses due to Covid19. The grant of $2,500 provided by the CFWC Covid-19 Emergency Assistance Grant (Round 1) achieved two results: it helped the HCC Foundation establish the SEAF and meet its fundraising goal via matching, thus doubling the impact. More importantly, the grant funds were given directly to five (5) students so they could continue their education – funds helped cover urgent expenses including food, rent and other bills, child care, and internet costs. Because the CFWC grant was matched, an additional five students were also provided assistance.

As we close in on month eight of Covid-19, the SEAF is nearly depleted. The enquiries and requests from students in need continue to increase, and the Student Affairs office now has a waitlist of students requesting financial assistance. The $5,000 being sought in this grant will contribute to the replenishment of the SEAF, thus allowing the HCC Foundation to continue to respond directly to student emergency needs, providing some alleviation from the continued financial burden caused by the Covid-19 response. SEAF funds are used to reach those students that are excluded from federal emergency funds due to restrictive criteria.

Estimation of Continued Impact:
If possible, please describe what impacts you see for your organization in the coming months due to COVID-19. This question will not be used as a factor in funding decisions for this grant application.

As previously mentioned, the primary sources of annual revenue generation for the HCC Foundation and Alumni Association – in person fundraising events – were cancelled for 2020 and will most likely be cancelled into Spring/Summer of 2021. The Foundation and the Alumni Association have lost between $150,000 - $175,000 this year which means a potential reduction in the number of scholarships available in the next Fiscal Year, as well as a limited ability to provide emergency financial assistance to current students. In terms of the College, HCC's revenue primarily comes from three sources – State Appropriations, Local/County Allocations and Student Tuition. Fall 2020 enrollment figures were down 7.1%, and it is expected that Spring 2021 may also show a decrease. The state of Maryland made considerable budget cuts in late June 2020 - they reduced HCC's state appropriation down to 2019 level. Out of the sixteen Maryland Community Colleges, HCC's cut was the largest as determined by percentage of appropriation. The State also cut out the Facilities Renewal Grant for FY21. These are grants of $500,000 that are given to each college in an every other year rotation – FY21 was HCC's year. The funds are used to address small deferred maintenance projects. Finally, the State cut the Maryland Promise Scholarship Program by $3.5 million which will most likely impact HCC students and enrollment. Additional State budget cuts are expected in January 2021. In terms of the students, it is anticipated that students will continue to express a need for emergency financial assistance and will continue to experience uncertain job markets, unemployment and underemployment, food insecurity, child care and internet access challenges and mental and physical health issues.

Available Resources:
If possible, please describe any resources or assets your organization may have available to provide to other nonprofits for COVID-19 response needs. This question will not be used as a factor in funding decisions for this grant application.

Since the beginning of the pandemic, the HCC faculty, staff and students have come together to share our time and resources to help the community survive this crisis. We have donated medical supplies to Washington County, including personal protective equipment such as gowns, masks, boot covers, and gloves. Our Athletic, Recreation Community Center (the ARCC) was set up to serve as a spill-over site in case of a surge at Meritus and other hospitals, while the Washington County Emergency Operation Center (EOC) was temporarily housed in the HCC Career Programs Building, using the conference center as their base of operations. Our staff in the Technology Division used their skills to print 3-D plastic PPE face shields to donate to local emergency services, and our students have been volunteering in their communities to deliver food and groceries to those in need.

Financial/Budget Information

Emergency grants can be used to support general operating expenses or expenses related to a specific project. Submitted budgets are understood to be best estimates at this current time but will not be used to limit the use of the grant funds to support the identified emergency needs.	5000
What do you expect this project to cost? Please provide the total amount of all project or operating expenses	
Project or Operating Budget: Please upload a project or operating budget in Microsoft Excel or PDF. When possible, include all sources of proposed income by line item and proposed expenses by line item. Be sure to note pending and awarded grants, and in-kind and received contributions.	HCC Budget_Final #3.xlsx

Please use the text box to provide background or explanation of unique features of your budget.

All funds to go directly to students; no indirect costs charged.

Verification

Due Diligence Attestation and Grant Application Certification

The Community Foundation will verify your organization's compliance with the State of Maryland. Each organization is responsible for maintaining its compliance with the State of Maryland. If the State's two online databases show your organization is not currently in compliance with each division at the time you submit your application, the application may not be considered. **Compliance with Maryland Solicitations Act:** **Is your agency currently in compliance (registered and in good standing) with the State of Maryland Solicitations Act? CHECK HERE**	Yes
Maryland Department of Assessments & Taxation Personal Property Return: **Is your organization current with the State of Maryland Personal Property Return filing? CHECK HERE**	Yes

Verification/Authorization

Please upload a copy of your current IRS nonprofit determination letter.	IRS 501(c)(3) letter.pdf
By typing the name of the contact person for this grant application below, you verify that all information provided to the Community Foundation of Washington County is accurate and current. The applicant organization agrees that, if a grant is awarded, all required reporting will be submitted to the Community Foundation of Washington County MD, Inc.	Susanna Henderson